

Head of Campus

Job Description

April 2025

Job Title: Head of Campus

Purpose: Oversee the facilitation of the VCUKI Leadership College within their campus area

Reporting to: Director of Training

Terms: Part time position with a 2-year fixed term contract. This job description should be viewed in conjunction with a contract of employment (for terms of employment).

Salary: £34,898 pro rata (£13,960 per annum 0.4 FTE)

Location: Cardiff Vineyard Church

Overall Responsibilities

This role will work in collaboration with the National Director of Training to oversee the facilitation of the VCUKI Leadership College within their campus area.

Facilitation of the Leadership College

- Support Curriculum development for the ministry electives.
 - Attend national meetings to collaborate on curriculum development.
 - Support Ministry Leaders and Campus Contributors with the implementation of the curriculum.
 - Be available to give advice /or have discussion around suitable activities for students.
 - Liaise with contributors on campus morning sessions.
- Facilitate meetings and prayer ministry sessions within the College.
- Regularly meet with the Director of Training and other Heads of Campus.
- Liaise with a range of different stakeholders across a campus' geographical area – this will include paid church staff, volunteers and members from other professional agencies.
- Work with the Leadership College Team to create a thriving learning environment for emerging leaders within the movement.
 - Interview potential students.
 - Overview of student's participation and experiences.
 - Provide support to students and local church facilitators.
- Attend Vineyard Leaders Gathering and other National events when required.

Leadership College organisation and administration

- Regular communication with a national team and Senior Pastors within the movement.
 - Email and calendar management.
 - Travel management.
 - Various administrative tasks and projects.
- Capture student feedback throughout the year.

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- Communicate with students attached to the campus.
 - Host Leadership College days within the campus.
 - Travel within the UK for meetings or events.
 - Participate in Leadership College retreats.
 - Pray for students and staff within the cohort.

Occupational Requirement

As this role will require the successful applicant to promote the Christian values of the Vineyard church movement and provide individuals with Christian pastoral support, it is an Occupational Requirement that the successful candidate is a practicing Christian, who regularly attends Sunday church services and can agree with the VCUKI Statement of Faith and Ethos Statement.